

Jack Taylor Elementary Campus Liaison Duties & Responsibilities

The Military Family Liaison is acknowledged as a valuable resource for meeting the social and emotional needs of military students and their families. The Military Family Liaison's main duties and responsibilities are:

- Provides resources and program information support to military families.
- Supports military families and students.
- Serves as the point of contact and collaborates with military-connected students, their families, and campus.
- Serves as an advocate for the military community and helps establish military students on campus.
- Collaborates with the campus PEIMS clerk to ensure military-connected students are identified and properly coded through the Texas Student Data System Public Education Information Management Systems (TSDS PEIMS).
- Determines campus-based assistance and services for military-connected students based on their specific requirements, particularly their high mobility.
- Assists in coordinating campus-based programs relevant to military-connected students.
- Attends professional development opportunities for staff members on issues related to military-connected students.
- Provides professional development opportunities for staff members on challenges affecting military-connected students.
- Reports to the campus administration on transitional issues for the family member or students.
- Communicates with principal, teachers, students, and family members.

Thank you for your dedication to service. Please contact us if you have any questions. Mrs. Garcia, Jack Taylor Elementary campus Military Family Liaison for support.

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